## **CLIENT DETAILS** Surname: \_\_\_\_\_\_ Age: \_\_\_\_\_\_\_ Identity number: \_\_\_\_\_ Marital Status: \_\_\_\_ Spouse:\_\_\_\_ Children: \_\_\_\_\_ Ages: \_\_\_\_\_ Religion: \_\_\_\_\_ Phone number: e-mail address: Physical address: Plan type & Member number:\_\_\_\_\_ Medical aid: Person to contact in case of emergency: Doctor/GP name and contact number:\_\_\_\_\_ **IMPORTANT NOTICE:** By signing this document I confirm that I understand the below Privacy policy. I also confirm that I consent to being counselled by Lynn. I also understand that all sessions will be charged for in full if not cancelled 24 hours prior to the session.

## I am aware of the following regarding the practice's POPI Act policy: We collect and store the information about you in order for us to adhere to administrative requirements of the practice and HPCSA regulation. We collect and store information about you in or order for us to continually assess, treat and manage

your best interest. We will use your personal information only for the purposes for which it was collected and agreed with you. We may disclose your personal information to our service providers who are involved in the delivery of services to you (i.e for billing purposes). We have agreements in place to ensure that they comply with the privacy requirements as required by the Protection of Personal Information Act. We will, on an on-going basis, continue to review our security controls and related processes to ensure that your personal information remains secure. You have the right to request a copy of the personal information we hold about you. Please note that any such access request may be subject to a payment of a legally allowable fee. You have the right to withdraw your consent to hold your information and to terminate our therapeutic relationship. We request that you do this in writing. As a practice, we do not sell any of your information to third parties. By signing this document, you confirm that you accept and understand the conditions of this agreement.

Signature(s)		
	Client and Person responsible for payment	
Ciara ad at		Deter
Signed at		Date:

Lynn Clarkson Registered Counsellor (BA Hons Psych) HPCSA PR. NO. PRC 0005495 PR. NO. 081 000 0296120

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POPI Act: